Date: 21 October 2023

**TO WHOM IT MAY CONCERN**

This is to certify that Mr. Nowshad Sultan Pavel, son of Md. Billal Hossain, Present Address. H#27, R#07, South Baridhara R/A, DIT Project, Dhaka, Bangladesh and Permanent Address: Village: Konora, P.O: Konora, P.S: Nagarpur, District: Tangail has been working in our organization since 01 September 2021. He is a permanent employee of our organization and working as Head of Business Operations & Strategy.

We have approved his 04 (Four) days leave for travelling in India from 22 October - 25 October, 2023. He will join immediately in work from 26 October, 2023,

In this connection all travel expenses related to his visit will be borne by himself.

We would appreciate if requested visa is issued to him.

Dhaka, Bang fadesn

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Md. Washim Uddin

Head of HR & Administration

Cell: 01324412983